


How to: Review your Account and Edit Billing

Start here

 Frodo B. (Edit / Logout)
504421 - Open Kitchen Restaurant
ACCOUNT Edit Billing

Click  or **(Edit / Logout)**

This will take you to where you need to go to change your password.

My Account


Password

To change your password, enter it TWICE below.

New password

Confirm Password

Your Billing Info

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Click **Edit Billing**

Edit Billing Profile

You can update your TD Online billing profile information here. ¹

In this area, you can update information that is connected to the credit cards that you have on record, including the email address your credit card receipts are sent to.

**Important note: the Edit Billing Profile area is for your TD Online Billing only. To make changes to your NSLC customer account, such as your order invoice email address(es) or phone number, please contact a member of the Service Excellence Team.*

Adding/Changing Credit Cards

Scroll to the bottom of the Edit Billing Profile Page.

If you haven't added a credit card with us before, you'll see:

Cards on File

YOU CURRENTLY HAVE NO CARDS ON FILE.

Click **ADD A CARD** to begin adding a card, or multiple cards.

Add your card information.

Card 1

Name on Card	John Smith
Card Number	5454 5454 5454 5454
Expiration Date	11/21 (MM/YY)
CVV	123

Set as default card

ADD A CARD **DELETE CARD**

**You may add up to 5 cards.*

Adding/Changing Credit Cards

Your first card is automatically set as the "Default" for your payments.

Card 1

Name on Card	Open Kitchen
Card Number	403000XXXXXX1234
Expiration Date	12/19

Set as default card

UPDATE CARD **DELETE CARD**

You can select which of your cards you want to be the primary payment card.

If your account has been set up for Pre-Authorized Payments (PAP) you will see this when you confirm (place) your order.

Payment Options

Select Payment Method

Pre-authorized payment

Choose Payment Method

Pre-authorized payment

CONFIRM ORDER