

Distillery Requirements

If you are interested in setting up a distillery in Nova Scotia, please use the following checklist as a guideline of the requirements needed.

To view a copy of the Liquor Control Act and NSLC Liquor Regulations, please click on the following links:

<http://www.gov.ns.ca/legislature/legc/statutes/liquorc.htm>

http://www.gov.ns.ca/legislature/legc/bills/59th_1st/3rd_read/b152.htm

<http://www.gov.ns.ca/just/regulations/regs/lccorp.htm>

Requirement	✓
<p>Written Proposal to the NSLC</p> <p>A written proposal must be submitted for approval by the NSLC. The Proposal should include:</p> <ul style="list-style-type: none"> • Floor plans and site of proposed distillery, including location of manufacturer's retail store • Structure of Company: Board of Directors, President, etc. • Products to be produced • Method of distribution • Size and type of containers • Production volumes • Quality control • Alcoholic strength • Number of people to be employed • Capital costs, etc. • Written approval from city/town relative to their zoning, etc. 	
<p>Is your location "wet" or "dry"?</p> <p>If you wish to sell your product at the distillery location you will need to ensure the location of facility is in wet area of Nova Scotia. If the municipality in which the retail outlet is proposed is dry, a plebiscite will need to be conducted. To find out if you are in a wet or dry area please contact Greg Beaulieu, Corporate Secretary at 450-5803.</p>	
<p>Canada Revenue Agency Requirements</p> <p>The requirements of the Canada Revenue Agency need to be met, which includes tax requirements and packaging, labeling and quality control of all products. To find out more about these requirements please contact Mr. Robert Bell, Regional Manager of Excise Duty at the Canada Revenue Agency at 426-5748 or go to http://www.cra-arc.gc.ca/tx/tchncl/ct2001-eng.html.</p>	

Requirement	✓
<p>Canadian Food Inspection Agency Requirements</p> <p>You will need to contact the Canadian Food Inspection Agency at 426-5773 to discuss its requirements under the Food & Drug Act and for a possible inspection of your facility.</p>	
<p>Manufacturers Permits</p> <p>A Manufacturers Application Form will need to be completed and forwarded to the NSLC. The form can be found at: http://nslcportal.ad.nsliquor.ca:7777/pls/portal/docs/PAGE/NSLC/FORMS/PERMIT_FORMS/MANUFACTURERS%20FORM.DOC</p>	
<p>Insurance</p> <p>Send proof of product liability insurance along with your application.</p>	
<p>Hospitality Room Requirements</p> <p>A hospitality room permit may be obtained if tastings are to be offered either at the store or in a separate room located on the premises. If you are planning to have a hospitality room, a Fire Marshall's inspection certificate or letter of approval is required.</p>	
<p>Registered Representative Permit</p> <p>You will also need to register someone, which could be yourself, to act as a representative for the company. Service Nova Scotia and Municipal Relations handle this registration on behalf of the NSLC. You can contact them at 424-5200 or 1-800-670-4157 or at http://www.gov.ns.ca/snsmr/forms/pdf/nslc/application.pdf</p>	
<p>NSLC Selling Price & Reporting Requirements</p> <p>You will need to contact Robert Watt, Pricing Analyst at the NSLC to establish a selling price that includes NSLC's markup and to receive reporting documentation. His number is 450-5852 or Robert.Watt@myNSLC.com.</p>	
<p>NSLC Reporting Requirements</p> <p>You will need to contact Carolyn Nooyen to discuss the NSLC's reporting requirements. Her number is 450-5983.</p>	

Requirement	✓
<p>Listing Products with the NSLC</p> <p>Following the establishment of a facility and approval of permit, Application for Listing Forms can be complete and forwarded to the NSLC for consideration (only if you wish any of the distillery products to be sold through the NSLC). Listing is done through Stephen Chisholm, Category Manager, Spirits at 450-5828. Approval of the permit does not guarantee automatic listing with the NSLC.</p>	
<p>Audit</p> <p>Manufacturer is subject to audit by the NSLC as required.</p>	
<p>Yearly Permit Fees</p> <p>Distillery Permit - \$1,000 in the first year and \$2,000 every year after Retail Store - \$200.00 Hospitality Room - \$100.00.</p> <p>Permits expire annually on March 31 and must be renewed prior to this date.</p>	