Form A11 (Rev. Apr 25, 2008)

NOVA SCOTIA LIQUOR CORPORATION
TRAVEL EXPENSE CLAIM

MISC. CODE	REASON
1	Items with HST (ie: Parking Lots, Sundry Purchases, Phone Calls)-NS, NB, NF (13%)
2	Items without tax (ie: Parking Meters, Bridge Tokens, Gratuities, out of country)
3	Items with GST (ie: Parking Lots, Sundry Purchases, Phone Calls)-All other provinces

TAX CODE	
A	NS, NB, NF (13%)
B	All other provinces (5%)
C	Travel outside Canada

Date:	Mar 29/10	Dept. #	
Amount of Claim:		$	542.63
Less Advance:		$	
Net Due:		$	542.63

Enter the total amount in each cell, including sales tax, if applicable

MM/DD/YY	Travel From	Travel To	Reason for Travel	Tax Code	Km.	Rate	Total	Motel/Hotel	Meals	Misc.	Misc Code	Total Incl. HST	GST/ HST	Total Less HST
Mar17/10			Taxi BDC Conf.	B			-			10.00	3	10.00	0.48	9.52
Mar17/10			Car Rental BDC Conf.	B			-			117.30	3	117.30	5.59	111.71
Mar17/10			Dinner re BDC Conf.	B			-		99.15		3	99.15	2.36	96.79
Mar17/10			Lunch re BDC Conf.	B			-		68.12		3	68.12	1.62	66.50
Mar17/10			Hotel re BDC Conf.	A			-	231.06			3	231.06	11.00	220.06
				A			-				3		-	
				A			-				3		-	
				A			-				3		-	
				A			-				3		-	
				A			-						-	
				A			-						-	
				A			-						-	
				A			-						-	
				A			-						-	
				A			-						-	
				A			-						-	
				A			-						-	
				A			-						-	
				A			-						-	
				A			-						-	
				A			-						-	
				A			-						-	
				A			-						-	
				A			-						-	
				A			-						-	
				A			-						-	
	GST/HST override (see instructions)			A			-						-	
Totals			GRATUITY (Actual Amount Paid)	C			-			17.00	2	17.00	-	17.00
				C			-				2		-	
					0		-	231.06	167.27	144.30		542.63	21.05	521.58

YTD mileage (incl. this claim) 0.0

Account Description	Account #	Dept/Store #	Amount
HST Input Tax Credit	202030		21.05
Travel - 640200	1020		521.58
Industry Mtgs. - 640100	1020		
		Total	542.63

Signature

Name (type) Peter McCreath

Store #

Approved By:

Signature

ecked by Finance:

#1 521.58