Form A11 (Rev. July 1 2006)

NOVA SCOTIA LIQUOR CORPORATION
TRAVEL EXPENSE CLAIM

Date:	Aug 4/09	Dept. #	
Amount of Claim:		$	152.52
Less Advance:		$	
Net Due:		$	152.52

MISC. CODE	REASON
1	Items with HST (ie: Parking Lots, Sundry Purchases, Phone Calls)-NS, NB, NF (14%)
2	Items without tax (ie: Parking Meters, Bridge Tokens, Gratuities, out of country)
3	Items with GST (ie: Parking Lots, Sundry Purchases, Phone Calls)-All other provinces

TAX CODE	
A	NS, NB, NF (14%)
B	All other provinces (6%)
C	Travel outside Canada

Enter the total amount in each cell, including sales tax, if applicable

MM/DD/YY	Travel From	Travel To	Reason for Travel	Tax Code	Km.	Rate	Total	Motel/Hotel	Meals	Misc.	Misc Code	Total Incl. HST	GST/ HST	Total Less HST
July 10/09	Bridgewater	NSLC	Mtg. w/ VP Finance	A	186	0.41	76.26				1	76.26	9.37	66.89
July 28/09	Bridgewater	NSLC	Strategic Planning Mtg.	A	186	0.41	76.26				1	76.26	9.37	66.89
				A			-				1		-	
				C			-				2		-	
				C			-				2		-	
				C			-				2		-	
				A			-						-	
				A			-						-	
				A			-						-	
				A			-						-	
				A			-						-	
				A			-						-	
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				A			-						-	
				A			-						-	
				A			-						-	
				A			-						-	
				A			-						-	
				A			-						-	
				A			-						-	
				A			-						-	
	GST/HST override (see instructions)			C			-				2			
			GRATUITY (Actual Amount Paid)	C							2		-	
Totals					372		152.52	-	-	-		152.52	18.74	133.78

YTD mileage (incl. this claim) 372.0

Account Description	Account Number Main	Dept/Store #	Bud. Resp.	Amount
HST Input Tax Credit	20610	- 000	Z	18.74
640200	1020			133.78
			Total	152.52

Signature

Name (type) John Biddle

Store #

Approved By: Signature

Checked by Finance:

#1
$133.78