



Liquor Representative Requirements

If you are interested in representing liquor products in Nova Scotia, please use the following checklist as a guideline of the requirements needed.

To view a copy of the Liquor Control Act and NSLC Liquor Regulations, please click on the following links:

- <http://www.gov.ns.ca/legislature/legc/statutes/liquorc.htm>
http://www.gov.ns.ca/legislature/legc/bills/59th_1st/3rd_read/b152.htm
<http://www.gov.ns.ca/just/regulations/regs/lccorp.htm>

Requirement	✓
<p>Registry of Joint Stocks</p> <p>Your company must be registered with the Nova Scotia Registry of Joint Stocks. The government website for this is http://www.gov.ns.ca/snsmr/rjsc/default.asp</p>	
<p>NSLC Agency Permit</p> <p>Once you have registered with the Joint Stocks, you can register your company as an agency with the Nova Scotia Liquor Corporation. To obtain a copy of the application form needed to register, follow this link: http://nslcportal.ad.nsliquor.ca:7777/pls/portal/docs/PAGE/NSLC/FORMS/PERMIT_FORMS/AGENCY%20APPLICATION.DOC</p>	
<p>Registered Representative Permit</p> <p>Next, you will also need to register someone, which could be yourself, to act as a representative for the company. Service Nova Scotia and Municipal Relations handle this registration on behalf of the NSLC. You can contact them at 424-5200 or 1-800-670-4157 or at http://www.gov.ns.ca/snsmr/forms/pdf/nslc/application.pdf</p>	
<p>Which products do you represent?</p> <p>Supplier(s) will need to write to our Merchandising Business Unit indicating they have appointed your company to represent them in Nova Scotia. You can contact Mary Alward for wine at 450-5928 or mary.alward@thenslc.com, Shawna McKenna for spirits at 450-5930 or Shawna.mckenna@thenslc.com or Kim Davison for beer at 450-5917 or Kimberly.davison@thenslc.com.</p>	



Requirement	✓
<p>Listing your products with the NSLC</p> <p>Once your company is registered as an agency, products can be listed as either general or as a Port of Wines listing. You will need to contact one of the following people; Pius Walker for beer and ready to drink at 450-5859 or Peter Rockwell for Old World and Local wine at 450-5979 or Glenda Williams for New World wine at 450-5894 or Stephen Chisholm for spirits at 450-5828. I must point out that even if you are successful in obtaining an Agency Permit, it does not guarantee that the products you wish to represent will receive an automatic listing with the Corporation.</p>	