



Farm Winery Requirements

If you are interested in setting up a farm winery in Nova Scotia, please use the following checklist as a guideline of the requirements needed.

To view a copy of the Liquor Control Act and NSLC Liquor Regulations, please click on the following links:

<http://www.gov.ns.ca/legislature/legc/statutes/liquorc.htm>

http://www.gov.ns.ca/legislature/legc/bills/59th_1st/3rd_read/b152.htm

<http://www.gov.ns.ca/just/regulations/regs/lccorp.htm>

Requirement	✓
<p>Department of Agriculture Requirements</p> <p>Contact Linda MacDonald, Executive Director, Department of Agriculture at 424-8870 for the following items:</p> <ul style="list-style-type: none"> • Acreage to be developed must have the approval of the Department of Agriculture and the NSLC. • Certification from the Department of Agriculture indicating the vineyard meets the acreage requirement. • Production plan must be approved by the Department of Agriculture and the NSLC. 	
<p>Written Proposal to the NSLC</p> <p>A written proposal must be submitted for approval by the NSLC. The Proposal should include:</p> <ul style="list-style-type: none"> • Floor plans and site of proposed winery, including location of manufacturer's retail store. • Structure of Company: Board of Directors, President, etc. • Products to be produced • Method of distribution • Size and type of containers • Production volumes • Quality control • Alcoholic strength • Number of people to be employed • Capital costs, etc. • Written approval from city/town relative to their zoning, etc. 	



Requirement	✓
<p>Is your location "wet" or "dry"?</p> <p>If you wish to sell your product at the winery location you will need to ensure the location of facility is in wet area of Nova Scotia. If the municipality in which the retail outlet is proposed is dry, a plebiscite will need to be conducted. To find out if you are in a wet or dry area please contact Greg Beaulieu, Corporate Secretary at 450-5803.</p>	
<p>Canada Revenue Agency Requirements</p> <p>The requirements of the Canada Revenue Agency need to be met, which includes tax requirements and packaging, labeling and quality control of all products. To find out more about these requirements please contact Mr. Robert Bell, Regional Manager of Excise Duty at the Canada Revenue Agency at 426-5748 or go to http://www.cra-arc.gc.ca/tx/tchncl/ct2001-eng.html.</p>	
<p>Canadian Food Inspection Agency Requirements</p> <p>You will need to contact the Canadian Food Inspection Agency at 426-5773 to discuss its requirements under the Food & Drug Act and for a possible inspection of your facility.</p>	
<p>Manufacturers Permits</p> <p>A Manufacturers Application Form will need to be completed and forwarded to the NSLC. The form can be found at http://nslcportal.ad.nsl liquor.ca:7777/pls/portal/docs/PAGE/NSLC/FORMS/PERMIT_FORMS/MANUFACTURERS%20FORM.DOC</p>	
<p>Insurance</p> <p>Send proof of product liability insurance along with your application.</p>	
<p>Hospitality Room Requirements</p> <p>A hospitality room permit may be obtained if tastings are to be offered either at the store or in a separate room located on the premises. If you are planning to have a hospitality room, a Fire Marshall's inspection certificate or letter of approval is required.</p>	



Requirement	✓
<p>Registered Representative Permit</p> <p>You will also need to register someone, which could be yourself, to act as a representative for the company. Service Nova Scotia and Municipal Relations handle this registration on behalf of the NSLC. You can contact them at 424-5200 or 1-800-670-4157 or at http://www.gov.ns.ca/snsmr/forms/pdf/nslc/application.pdf</p>	
<p>NSLC Reporting Requirements</p> <p>You will need to contact Robert Watt, Pricing Analyst at the NSLC to create reporting documentation for your location. He can be reached at NSManufacturersReport@thenslc.com or 450-5852.</p>	
<p>Payments to the NSLC</p> <p>Payments to the NSLC can be forwarded to the Accounts Payable Department at 93 Chain Lake Drive, Halifax, NS, B3S 1A3 or accounts.receivable@thenslc.com.</p>	
<p>Listing Products with the NSLC</p> <p>Following the establishment of a facility and approval of permit, Application for Listing Forms can be complete and forwarded to the NSLC for consideration (only if you wish any of the winery products to be sold through the NSLC). Listing is done through Peter Rockwell, Category Manager, Old World and Local Wines at 450-5979. Approval of the permit does not guarantee automatic listing with the NSLC.</p>	
<p>Audit</p> <p>Manufacturer is subject to audit by the NSLC as required.</p>	
<p>Yearly Permit Fees</p> <p>Farm Winery Permit - \$500 Farm Winery Retail Store - \$100 Hospitality Room – \$100</p> <p>Permits expire annually on March 31 and must be renewed prior to this date.</p>	