



Accessing the Permits Portal

There are two convenient ways to access the NSLC Permits Portal:

1. Via Email Link

You can access the Permits Portal via the direct link below:

[Access the NSLC Permits Portal](#)

We recommend bookmarking this link for quick and easy access to your account in the future.

2. Through the NSLC Website

You can also access the portal by visiting [MyNSLC | NSLC | Nova Scotia Liquor Corporation](#):

- Scroll to the bottom of the homepage
- Under **Doing Business with Us**, click **Permit Information**
- On the **Permit Information** page, find the sentence:
"Once you are ready, you can start your permit application online."
- That sentence is hyperlinked to go directly to the Permits Portal

Creating Your Profile

To get started:

1. Click **'Sign Up Now'** on the Permits Portal welcome page

A screenshot of the 'Sign In' form on the NSLC Permits Portal. The form has a light blue background. At the top, it says 'Sign In' in bold, followed by 'Don't have an account? [Sign up now.](#)'. Below this are two input fields: 'Email *' with a placeholder 'Enter email address' and 'Password *' with a placeholder 'Enter your password'. To the right of the password field is a link '[Forgot my password](#)'. At the bottom of the form is a blue button with the text 'Sign in' in white. A blue arrow points from the right side of the form towards the text 'Sign Up Now' in the list above.

2. The following information is required to create your account. Please enter it in the designated fields:
 - Your first and last name
 - Your email address
 - A password of your choice
3. Click **'Sign Up Now'** at the bottom of the page to complete your profile

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Once signed in, you'll be taken to your **main dashboard** — the central hub for all your permit activities. Here, you'll see a list of all permit types issued by NSLC.

Starting Your Application

1. Select the permit type that best fits your business
2. Each permit will prompt a short series of questions to help us better understand your business. The questions are required to continue through the application. Please complete the questions.
3. Click **'Submit Answers'** to proceed
4. Then, click **'Get Started'** to begin your permit application

Note: On the left-hand side of the screen, you'll find the **navigation menu**, which outlines each section of the application. The application is divided into organized blocks. As you complete each block, a **green** checkmark will appear to indicate it's complete. You can then move on to the next section.

PREVIEW-DENTIST-2025-1

SUBMISSION STATUS
Unsubmitted

Submit Application ?

Steps

Getting Started

Dentist Permit Application
Information

Application Information

Applicant Information
Information Collection

Company Information
Information Collection (Required)

Store Information
Data Lookup (Required)

Pure Alcohol Details (1-12L)
Information Collection (Required)

Submittal Documents

Upload Your Nova Scotia Dental Association Registration
Document upload (Required)

NSLC / Getting Started
Dentist Permit Application

Instructions

All activities must comply with the *Nova Scotia Liquor Control Act*, its Regulations, and NSLC Policies and Guidelines.

Please note that permits expire annually on December 31st.

Please note that once your permit application is complete and submitted, it typically takes up to 10 business days to process.

If you have questions about the permit application or need assistance with submitting your application, you can use the Comment boxes located at the bottom of each step in the application. This is not a live chat; you'll receive an email with a reply from the Permits Team. You can also reach out to the Permits Team at anytime by emailing Permits@myNSLC.com.

Comment

There are no comments to show.

The person reviewing your submission will be notified and respond as soon as possible. This is not a live chat session. You will receive an email alert with the agency's reply.

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Uploading Documents

You'll be prompted to upload any required supporting documents. For example, if you are applying for a Nursing Home Permit, you will need to upload a valid Facilities License issued by the Nova Scotia Department of Seniors and Long-Term Care.

You can:

- **Drag and drop** your file into the designated upload area
- Or **click** the '**Click here to select files**' link to browse and attach files manually

Declaration Section

Once all required information and documents are submitted, you'll be taken to the **Declaration** section:

- Carefully read through the declaration
- When ready, click '**Click to accept**' at the top of the page to move forward

Fees and Payment

Next, you'll be taken to the **Fees** section:

1. Click '**Pay Fees**' when ready
2. You'll be redirected to a secure **Stripe** payment page to enter your credit card information

After your payment is processed:

- You will receive an automated receipt email from Stripe
- You can view your transaction history by clicking the '**Payments**' tab at the top of the portal

Submitting Your Application

After payment is complete:

- A pop-up message will confirm all required steps are done

Click '**Submit Application**' to officially send your application to the NSLC Permits Team for processing